

From: [Vankeerbergen, Bernadette](#)
To: [Mizejewski, Linda](#)
Cc: [Bitters, Todd](#); [Fink, Steven](#); [Aski, Janice](#); [Heysel, Garrett](#); [Winnubst, Shannon](#)
Subject: New First-Year Seminar "The Unruly Woman: Contemporary Women's Comedy"
Date: Monday, March 26, 2018 11:13:00 AM
Attachments: [image001.png](#)

Dear Linda,

On Tuesday, March 20, the Arts and Humanities 1 Panel of the ASC Curriculum Committee reviewed your proposal for a new first-year seminar, "The Unruly Woman: Contemporary Women's Comedy."

I am happy to report that the Panel unanimously approved the seminar with two recommendations (for when the course is taught):

- Clarify attendance policy: Current statement reads, "Attendance at every session; one excused absence with doctor's excuse or other emergency documentation." It would be inappropriate to penalize a student who needs to miss more than one session for a legitimate reason. Was this supposed to state that one unexcused absence is permitted?
- Specify what the criteria are for S vs. U.

Should you have any questions about this feedback, do not hesitate to contact Janice Aski (faculty Chair of the A&H1 Panel, cc'd here), or me.

Todd Bitters, Director of the First-Year Seminar program, will be in touch with you for all the practical arrangements related to teaching the course.

Congratulations on your new first-year seminar.

Best regards,
Bernadette



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